eBooks for FE clinic

March 25th, 2020

# Advice from FE librarian community

## Q: What one thing have you tried or done that has proved successful?

* Microsoft teams for staff and students
* Collating all free but usually paid for on a new Moodle page so we can delete them all later
* Poster for students to highlight how they can access support from the LRC - shared it with teaching and support staff, added it to VLEs too
* Live streaming Google Hangout
* Promoted links to e-books via college social media
* Posted on course Facebook groups to let students know they can contact us for help.
* "Help from home" guide that we have made available to students and staff
* Renewed interest in a blended learning team set up in Teams months ago
* Communicating through Twitter and Instagram, posting our contact email so students can contact us
* Yammer and have launched student Yammer to share resources direct with the students
* We have used our existing model for timetables for online sessions to facilitate complete remote delivery
* VLE messaging and our emails on the front of the VLE
* WhatsApp for Library staff homeworking and sharing with staff/leaners
* We have created a help from home leaflet about all the eBooks and online resources that we have available to support students. We also included information about our ask a librarian service.
* We've set up a Live Chat on our VLE and LMS
* Keeping information for students and staff as simple as possible
* Keeping an eye on the media to see what companies e.g. Amazon Audible are making available and publicising these to colleagues and students.
* We have made eBook links much more prominent on the Canvas page. Contacting staff directly has worked well.
* Direct links to VLE so staff and students can access
* Members of library team looking after specific areas to advise free content
* Manuals on the VLE on how to log on to resources from home and made them prominent on our Moodle page. Site broadcast to all staff daily about resources
* Specific section within our VLE dedicated to graded unit and research support
* Prompted resources we currently have online access to and tried to establish with our it group a central access point with any passwords.
* Google Classrooms set up by teachers to allows us to suggest relevant resources
* Roll out of MS Teams to teaching staff
* Adding links to free eBooks on Moodle courses
* Have placed additional vocational resources provided by Jisc on the LRC pages of the College portal.
* Sharing links to e-resources with staff and students on social media
* Also posted information on our VLE to highlight availability of eBooks.
* Use of BigBlueButton within Moodle for online lessons
* Before the college closed i showed a lot of students how to access resources
* Guide for staff to remind them how to access all e-resources and copy URLs to course pages on Google Classroom. Providing weekly LRC how to guides for students with contact email
* With regards to accessing the online resources, we've made sure that the links are working and that students can still access them from home. I've also spoken with staff and students to ensure that they know they can get help in using the resources. Quick guides attached to the resources has helped a bit with that
* Microsoft Teams to work connected with my team; re-promoting our resources on the VLE, social media, email and LRC Webpage.
* Changing link addresses to e-books to memorable tiny URLs for students
* College support staff have been redeployed temporarily and assigned to course groups to be of extra support to curriculum areas
* MS Planner for organising team tasks
* Keeping in touch with colleagues via MS Teams, assigning tasks for WFH, regular updates to teaching staff colleagues about online library support and info about how to get in touch via email to library staff on college intranet and VLE
* While LibGuides on the use and benefits of platforms such as Primal Pictures and ProQuest have been useful to some the main issue is that users have to search for that help. Making Library WebPages and Blogs funnel users directly to the e-resources is what's required during this period.
* Emailed teaching staff links to JISC free e-resources i.e. hairdressing link and that's really been popular
* Ensuring that students (and staff) are aware of how to access resources remotely (in case they have not tried before!)
* Using Microsoft Teams to teach and Canvas for resources
* Creating a single point of contact for all things eResources. Providing links to instructions across VLE, Sharepoint, OPAC screens.
* Creating guides for how to search the OPAC for e-books and putting on the VLE.
* Changing OPAC screen to make e-books more prominent
* We have a remote assistance/support group set up for library digital and information services advice, guidance and remote instructional support
* On the subject of promoting re-released e-books I went through the excel spreadsheet broke it down into subject areas and then sent the titles and URLS to all staff in each department / subject area. I am embedding requested links on Moodle and we are creating promotional posts for students on twitter and Instagram